

## Withdrawing Funds from Your STAR Ohio Account

STAR Ohio participants can redeem funds from their STAR Ohio account to a bank or other financial institution via WIRE or ACH.

## Please note:

- > Full online access is required to redeem funds online.
  - You must be an authorized signer to be granted full online access.
- ➤ To receive a same-day redemption, withdrawal requests must be completed by 2:00 pm.

Visit **www.starohio.com** and select **STAR Ohio Login**. Log into your STAR Ohio account.

Once logged into your account, click **Redemption** to withdraw funds.



You will receive a pop-up box to proceed with the redemption details:

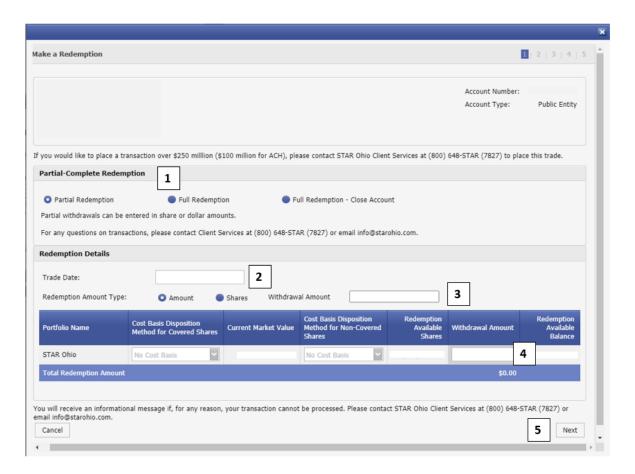


## **Complete the Redemption Transaction Details**

- 1. Select Redemption Type
  - Partial Redemption Withdraw a specific dollar amount
  - o Full Redemption Withdraw all funds but account remains open
  - Full Redemption-Close Account Withdraw all funds to close the account.

**Please note:** If you choose to close your STAR Ohio account, it cannot be reopened; a new application will be required to reinvest in STAR Ohio.

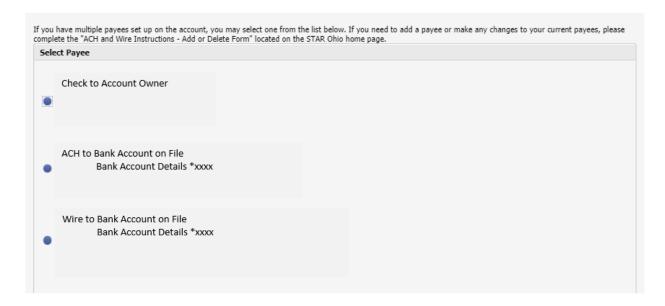
- 2. Enter the Trade Date
  - Defaults to the current trade date (current day or next business day)
  - o You may enter a trade date in the future to schedule the transaction ahead of time
- 3. Enter the Withdrawal Amount.
- 4. Re-enter the Withdrawal Amount to confirm the redemption.
- 5. Click Next.





## **Select Payee**

Choose from the populated list of available payees.



- Click Next.
- Confirm the redemption details and click Finish.
- Additional Notes
  - Funds can only be sent to banking instructions that have previously been added to your account.
  - If you need to add a payee or make any changes to your current payees, please complete the "ACH and Wire Instructions – Add or Delete Form" located on the STAR Ohio homepage or under Account Maintenance on the top of the web page.
  - Banking Instructions that have been added or changed within the last 14 business days will not be available for online use. Please call STAR Ohio PFA to process a redemption to newly updated banks.

If you need additional assistance or have any questions, please contact STAR Ohio Client Services at 800-648-7827 (STAR) or info@starohio.com.